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# UHB Libraries

## Library Joining Pack

Last Updated January 2021

Welcome to the library services at University Hospitals  
Birmingham!

The library team have put together this guide to provide you with a bit more information about library membership and other services available to you through the library. We hope you will find this guide useful but if there is anything you would like to ask us please do contact us using the contact information on the final page.

Thank you!



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# Library Facilities and Resources

All four UHB Library sites are staffed 9-5 Monday to Friday but are accessible 24/7 using your staff ID badge. This includes access to:

- **Trust computers.** We have recently had screens installed around all our computers to help keep staff safe but would still ask that you wear a face covering when using our PCs.
- **Self-Service Kiosks.** Once you have registered for your BASE library card you may borrow up to 10 books at a time using our self-service kiosk. You may also return items using the kiosk and renew them up to 6 times each. (Items are typically loaned for 4 weeks at a time unless otherwise stated).
- **Access to over 83,000 print books.** With your library card you don't just have access to items available at UHB but the collections each of the 21 libraries in the BASE consortium. You can search for and request books using the library catalogue (see "Your Library Account" link). To borrow, renew and return items just use the self service kiosk located by the library entrance.
- **Staff Wellbeing Zones.** As well as our fantastic collection of clinical and professional resources all four sites have staff wellbeing zones which offer a range of fiction and wellbeing titles for staff to borrow.
- **Educational Board Games.** Although these need to be borrowed during staff hours a range of educational board games are available from the library counter. Including: The Sepsis Game, The Communication Game and Teams that Care.

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# Your Library Account

To register for a library card you will need to complete the online registration form at [www.base-library.nhs.uk](http://www.base-library.nhs.uk). You will be emailed once your library card is ready to collect from the library counter.

When you have collected your library card you will be able to manage your library account **online** from work or home.

To access your account go to the URL on the front of your card ([www.base-library.nhs.uk](http://www.base-library.nhs.uk)) and sign in with your library card number and password.

From here you'll be able to view and manage everything to do with your account. This includes:

- **Setting or changing your password**
- **Updating your personal details**
- **Viewing when your books are due in**
- **Renewing your books**
- **Viewing any fines**
- **Viewing your reading history**
- **Submitting purchase suggestions for books not currently available through BASE**
- **Searching the catalogue for items you might like to pick up or request**

And more!

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# Open Athens and E-Resources

Open Athens provides access to all of our e-resources, including:

- E-journals
- E-Books
- Healthcare Databases ( including EMBASE and Medline)
- Anatomy TV
- Dynamed
- BMJ Best Practice
- BMJ Case Reports
- Clinical Key

To register for an account simply follow the instructions below.

Using a trust computer and an NHS email, if possible, please do the following:

Go to <http://openathens.nice.org.uk/>

Type in "University Hospitals Birmingham NHS Foundation Trust" as your Organisation.

Complete the remaining criteria with your details.

Accept the terms and conditions and click register.

Shortly after submitting the form you'll receive an email which contains a link for you to create a password and activate your account.

Once this is done you can access your Athens account from any computer or mobile device– either at the trust or at home.



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# Current Awareness

Want to stay up-to-date with the latest evidence in your field?

**KnowledgeShare** is a current awareness service which sends all the latest information about your area(s) of interest directly to your inbox. This includes high impact documents and the latest high level evidence, saving you time and keeping you up-to-date.

To register, visit:

<https://www.uhblibrary.co.uk/knowledgeshare-online-form>

We also use KnowledgeShare to send you the results of your literature search requests– see the “Articles and Literature Search Requests” link for more information.



## KnowledgeShare

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# Article and Literature Search Requests

**Please note you must be a BASE library member to register for BASEDoc.**

At UHB we use a system called **BASEDoc** to process requests for articles not available through Open Athens. For QEHB staff literature searches may also be requested through BASEDoc and for HGS staff searches may be requested using the form on [www.uhblibrary.co.uk](http://www.uhblibrary.co.uk)

Staff may register for a BASEDoc account by going to [www.basedoc.co.uk](http://www.basedoc.co.uk) and filling in the short registration form on the homepage.

By default your login details are **linked to your BASE Library membership**. Therefore, your details will be as follows:

**Username: Your library card ID number**

**Password: Your library password (See “Your Library Account” link should you need to reset this).**

Where possible please use your UHB email address when registering, so the library may validate your account as quickly as possible.

*Please note that if you require a literature search you may also need an Open Athens account to access the full text of some of the articles.(See “Open Athens and E-Resources”).*



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# Library Training

We offer a range of virtual training sessions free of charge to all UHB staff and students.

This includes regular monthly sessions on literature searching and critical appraisal, as well as sessions demonstrating how to use some of our fantastic e-resources; such as Anatomy TV and DynaMed.

A full list of our upcoming session may be found on the library intranet page (<http://uhbeducation/Education/library-upcoming-training-sessions.htm>) which is updated regularly. We also send regular emails to promote our upcoming training sessions. To opt in to these please email [gelibrary@uhb.nhs.uk](mailto:gelibrary@uhb.nhs.uk)

*Unable to attend a timetabled session? All our training session may be offered as a 1-1 tutorial at a time that suits you. These sessions cover literature searching, critical appraisal as well as demonstrations of some of our fantastic resources. To book a 1-1 please email [gelibrary@uhb.nhs.uk](mailto:gelibrary@uhb.nhs.uk)*

*Alternatively, a range of training videos are now available at:*

<https://www.moodle.uhb.nhs.uk/course/view.php?id=1264>

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# Library Outreach

The role of the library Outreach team is to raise awareness of library services and resources, as well as gathering suggestions for improvements and supporting departments and staff groups across the Trust.

Our team is available to provide talks at department meeting or inductions via Microsoft Teams.

If you would like to arrange a meeting with the team, please contact your home library using the details on the contact us page.



*All meetings will now  
be done virtually in  
accordance with Trust  
guidelines.*



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# Library Podcast

We host a monthly podcast to discuss **'all things library'**.

This includes reviews of books/DVDs in the Staff Wellbeing Zone and previews of Educational Board Games.

The podcast is available here: <https://base-library.nhs.uk/uhb/qeh/podcasts/>

New episodes are released on the third Wednesday of the month.



# Medical Masterclass and Staff Repository

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## Medical Masterclass

Are you preparing for the MRCP Part 1 and Part 2 (UK)?

Did you know that UHB libraries have an online subscription to Medical Masterclass from the Royal College of Physicians which is full of great resources which can help you pass? Including a question bank and a mobile app?

Did you also know it's freely available to use? You just have to provide the library staff with your name and UHB email address and they'll do the rest.

Availability is limited, mind you. But if there are no spaces at the moment be sure to check again at a later date.

To find out more, or to register, simply email your home library or speak to library staff.

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## Staff Repository

UHB Libraries have created a repository of articles written by Trust staff.

The repository is updated weekly and is available to view here for free: <http://www.repository.uhblibrary.co.uk>

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We hope you have found this guide useful but if you have any further questions about anything mentioned please do get in touch:

## [Good Hope Library](#)

goodhope.library@uhb.nhs.uk  
Tel:0121 424 7833 or x47833

## [Heartlands Library](#)

heartlands.library@uhb.nhs.uk  
Tel:0121 424 2583 or x42583

## [Solihull Hospital Library](#)

solihull.library@uhb.nhs.uk  
Tel:0121 424 5196 or x45196

## [Queen Elizabeth Hospital Library](#)

QElibrary@uhb.nhs.uk  
Tel: 0121 371 2485

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**Instagram:** @uhb\_library

**[www.uhblibrary.co.uk](http://www.uhblibrary.co.uk)**